



Good practice stakeholder participation

with a focus on the environment

March 5-8, 2018
July 3-5, 2018
November 19-22

Arrive: Monday evening

Training: Tuesday-Thursday

Venue:

The training is located in East Brabourne near Ashford in Kent.

This course will:

- **Help you understand the principles and concepts of stakeholder participation**
- **Train you in practical facilitation skills and process design**
- **Help you explore the benefits and challenges of involving stakeholders**

Principles and concepts:

- The benefits, policy drivers, principles and good practice in multi-stakeholder participation and conflict management
- How stakeholder dialogue relates to other forms of stakeholder involvement and which should be used when
- The importance of process design - what makes a good process and pitfalls to avoid
- Things to think about when considering multi-stakeholder participation

Facilitation skills:

- The role of the facilitator
- How to design a good participation process
- How to design workshops
- Facilitation skills
- Facilitation techniques

Why is it important?

When it comes to the environment, integrated thinking and wide agreement are crucial. To achieve this, key stakeholders need to be involved in agreeing plans, policies or practice whether at a strategic or local level or even within your organisation.

Without stakeholder participation, plans and proposals lack the support they need for implementation. They may become confrontational with positive results lost in argument, delay and potentially even legal challenge.

Good practice in participation means that people are not just informed or consulted, but have a genuine opportunity to influence the outcome and agree the best way forward.

Whilst there is much rhetoric about the need for effective stakeholder participation there is a lack of clarity about what good practice involves and how to go about it. What is certain is that good intent is not enough. Getting it wrong can result in stakeholders who are fed up with both you and your organisation because they gave up time to be involved but it made no difference to the outcome.

This training course means that you will not only understand good practice but can deliver it too.

Who attends

People come on our courses from a wide range of UK and European organisations including government agencies, ministries, local authorities, NGOs, consultancies, academia and the private sector.

What they say

- *I will be recommending this course to other colleagues*
- *Excellent, learnt a huge amount, good split between practice and theory*
- *I liked it all – the practical examples, learning by doing, reflections and informal friendly style*
- *Location was amazing...*
- *Really enjoyed the course. Felt it has been beneficial on a personal as well as professional level*
- *The course came highly recommended and it exceeded expectations*

Dialogue Matters Ltd

Set up in 2000, we combine qualifications and experience in environmental sciences and resource management with a conviction that sustainable decisions only result from genuine stakeholder participation – and we have the skills to make it happen. We undertake work here and abroad and work at local, regional and international levels and also facilitate events that help specialists discuss science or best practice. Clients include: the European Commission - DG Environment, Defra, Natural England, the Environment Agency, CCW, NGOs, local authorities, universities and research institutes.

Venue and accommodation

The course is held in East Brabourne, near the medieval village of Wye in Kent. Brabourne nestles at the foot of the North Downs within an Area of Outstanding Natural Beauty. As part of our commitment towards sustainability and thriving rural communities, the accommodation and meals are provided by small local businesses where possible. The venue for training is **The Barn, Penstock Hall Farm, Canterbury Road, East Brabourne, TN25 5LL.**

We organise good quality, characterful B&B accommodation in and around the village of Wye and we will provide transport between your accommodation and the training venue.

Transport links

Wye has good transport links with London and the Continent. It is:

- just five minutes by train from Ashford International Station (there are direct train links between Wye and London, but not all trains stop here so check carefully)
- Seven miles from M20 junctions 9 or 10, and 15 miles from M2 junction 6
- 60 miles from London and 12 miles from Canterbury

Times

Arrive in time to settle in and have a meal at 7:30 pm on the Monday evening. Training begins at 9am on Tuesday and finishes at 4pm on Thursday.

1. Fees

		Corporate rate per person (employing 5 or more)	Standard rate per person (Public Service & Academia)
• Training Fee	Includes three days training, a detailed handbook and a learning journal in which to note key learning points.	775.00	597.00
• Accom, meals and venue costs	Includes three nights en-suite bed and breakfast, a light lunch each day and three dinners (includes one light meal on the evening of arrival).	416.00	416.00
	Total GBP	1191.00	1013.00
	VAT 20% GBP	238.20	202.60
	Total with VAT GBP	1429.20	1215.60

2. Booking and payment

- Booking** **Please note: Courses book up fast and we recommend booking ASAP to avoid disappointment**
- Print out and send your booking form by post or save this form, fill it in and e-mail it back to us at: training@dialoguematters.co.uk
 - We reserve the right to cancel a course due to unforeseen circumstances. In this unlikely event we will offer a refund or alternative date without liability for any consequential or indirect loss.
- Payment**
- We accept payment by cheque, bankers order & BACS. We regret we cannot accept credit/debit cards.
 - Please pay in pounds sterling and send to:
Dialogue Matters Ltd, The Old Harness Room, Penstock Hall Farm, East Brabourne, Kent, TN25 5LL.
 - Cheques should be made payable to **Dialogue Matters Ltd**
 - If preferred, we can invoice your organisation – let us know if the address is different to your own
- Deadline**
- **Full payment should reach us at least FOUR weeks BEFORE the course.** We operate a waiting list and if full payment is not received by this deadline we may offer the place to others.
- Refunds**
- No refunds will be made for cancellation less than four weeks before the training.

We are aware that some organisations have budgets for staff training and separate budgets for accommodation and meal costs. We are happy to invoice you separately if this helps.

3. Booking form (use tab key to get to next entry)

Surname		Which dates?		
Forename(s)		Organisation		
Address		Invoice address if different		
Telephone		Purchase order no		
Email		Position		
Would you like receive our e-newsletter?				
Please tell us where you heard about this course		Special dietary/other requirements		
Number of places required	Amount of payment £	Cheque enclosed: Y/N	Invoice to be sent: Y/N	Are separate invoices required for course fee and accommodation? Y/N